

REGISTRATION

PART 1: PATIENT INFORMATION

Today's Date: _____ Full Name: _____ Preferred Name: _____
Birth date: _____ SS #: _____ Age: _____ Sex: _____ Marital Status: _____
Mailing Address: _____ Zip code: _____
Home Phone: _____ Cell Phone: _____ Work Phone: _____ E-mail: _____
Employer: _____ Employer Address: _____

PART 2: PERSON PAYING FOR DENTAL SERVICES (leave blank if same as above)

Full Name of Person Paying for Dental Services: _____
Birth date of Person Paying for Dental Services: _____
SS # of Person Paying for Dental Services: _____
Address of Person Paying for Dental Services: _____
Employer Name/ Address/ Phone: _____

PART 3: DENTAL INSURANCE

Name of Insured: _____ Employer: _____
Insured Birth Date: _____ SS#: _____ Relationship to Patient: _____
Insurance Company Name/Address: _____
Insurance Company Phone: _____ Group Number: _____

Part 4: SECONDARY DENTAL INSURANCE (leave blank if no secondary insurance)

Name of Insured: _____ Phone #: _____ Employer: _____
Insured Birth Date: _____ SS#: _____ Relationship to Patient: _____
Insurance Company Name/Address: _____
Insurance Company Phone: _____ Group Number: _____

PART 5: PATIENT MEDICAL HISTORY

Are you under a physician's care now? _____ Have you ever had a serious head or neck injury? _____
Any history of joint or heart valve replacement? _____ Do you use tobacco? _____ Any history of substance
abuse? _____ Are you pregnant/nursing/taking oral contraceptives? _____ Do you take a blood thinner? _____
Do you have sleep apnea? _____ List all prescription and non-prescription medications _____

Circle any you are allergic to: Aspirin Codeine Penicillin Erythromycin Tetracycline Metal Dental Anesthetics
Sulfa Drugs **List any other medications you are allergic to:** _____

Have you ever taken Fosomax, Boniva, Actonel or any other medications containing bisphosphonates? _____

List any health problems you have had within the last 10 years: _____

Circle any that apply to you: AIDS/HIV Artificial Joint Artificial Valve Asthma Cancer Chemotherapy
Fever Blisters Diabetes Drug Addiction Excessive Bleeding Frequent Headaches Heart Attack Pacemaker
Heart Murmur Hepatitis High Blood Pressure Low Blood Pressure Liver Disease Anxiety Psychiatric
Problems Mitral Valve Prolapse Radiation Treatments Stomach/Intestinal Disease Sinusitis Jaw pain

Family Doctor: _____ Emergency contact/number/relationship: _____

PART 6: AGREEMENT TO PAY FOR DENTAL SERVICES

I understand I am responsible for all charges incurred regardless of insurance coverage. I understand I have a co-pay for most services and payment is due at the time of service. **I agree to pay any outstanding balance within 30 days after payment is made or denied by my insurance company. I understand it my sole responsibility to know the provisions and limitations of my insurance plan.** I understand a billing charge of \$5.00 and finance charge of 1 1/2% per month (18% annually) will be added to any account over 60 days past due. I understand any account greater than 90 days old is subject to collection proceedings and that I am responsible for any collection costs incurred by Max L. Lingo, D.D.S. *I agree to be contacted at any telephone number associated with my account including wireless; and also by text messages or e-mail. I understand methods of contact may include using prerecorded/artificial messages and or use of an Automatic Dialing Service as applicable.*

PART 7: ASSIGNMENT OF BENEFITS

I authorize the insurance company(s), employee benefit plan and or third party to send payment directly to Max L. Lingo, D.D.S. **If benefits are sent to the insured I will immediately deliver them to Max L. Lingo, D.D.S.**

PART 8: AUTHORIZATION TO RELEASE INFORMATION:

I authorize Max L. Lingo, D.D.S. to release my dental records as necessary to receive payment for services. I relieve Max L. Lingo, D.D.S from any legal liability that may arise from the release of my dental record.

Part 9: ACKNOWLEDGMENT OF PRIVACY PRACTICES

I have been offered and/or received a copy of Max L. Lingo, D.D.S.'s Notice of Privacy Practices.

A \$100 FEE WILL BE ASSESSED PER FAILED APPOINTMENT. 48 HOURS NOTICE IS REQUIRED FOR APPOINTMENT CANCELLATIONS. UNDER 48 HOURS NOTICE IS A FAILED APPOINTMENT AND SUBJECT TO \$100 FEE. IF TWO APPOINTMENTS ARE FAILED NO ADDITIONAL SERVICES WILL BE AVAILABLE TO ANY FAMILY MEMBERS. Please sign and date both lines.

SIGNATURE OF PATIENT: _____ DATE: _____

SIGNATURE OF RESPONSIBLE PARTY: _____ DATE: _____